

UNIVERSITY OF READING ALUMNI DISCOUNT – GUIDELINES AND TERMS AND CONDITIONS

Guidelines

- 1.0 This information applies to students taking up a place of higher level study at the University of Reading from 1 January 2025 onwards who have previously studied at the University of Reading.
- 1.1 The Alumni Discount has an absolute value of 20% of the annual tuition fee and applies to the groups of students and categories of course listed below. Information is also available on the University [website](#).
- 1.2 The discount will be applied to tuition fees only and will not be applicable to research or other expenses
- 1.3 The Alumni Discount may be applied in conjunction with certain scholarships schemes, such as those supported by the University or through the generosity of external sponsors, although some exclusions apply. This information relates only to the University of Reading Alumni Discount.
- 1.4 All decisions on eligibility for the Alumni Discount will be made by the University and the decision of the University on eligibility for the discount is final. The University reserves the right to withdraw or vary the scheme at any time but any such withdrawal or variation would not apply to eligible students who have firmly accepted the offer of a place prior to its withdrawal/variation and who register for a course in the academic year for which they applied.

Eligibility Criteria

To be eligible for consideration for the Alumni Discount candidates must:

- 2.0 Be applying to undertake a new programme at a higher level which comprises at least 120 credits at the University of Reading¹.

¹ Higher level is deemed to be:

- i. An Undergraduate Alumnus now commencing a Taught Postgraduate Diploma or Masters or MPhil/PhD programme
- ii. a Taught Postgraduate Diploma or Masters Alumnus now commencing an MPhil/PhD programme.
- iii. An undergraduate alumnus commencing a non-salaried School Direct with PGCE or a PGCE programme.
- iv. A PGCE alumnus commencing the MA Education.

- 2.1 Have previously completed a programme of study at the University of Reading of at least 120 credits (or equivalent) or have completed at least one term / semester of study at the University of Reading as a Study Abroad student².
- 2.2 Not already be in receipt of a scholarship from a third party that pays in full the cost of tuition fees.
- 2.3 Have applied for entry to a University of Reading programme using the appropriate application form.
- 2.4 The following students are not eligible for the Alumni Discount because their studies are deemed to form progression within an overall programme of study:
 - 2.4.1 Students who complete the International Foundation Programme (IFP) and progress on to an undergraduate programme of study
 - 2.4.2 Students who complete the Pre-Sessional English course and progress on to the IFP, an undergraduate or postgraduate degree programme
 - 2.4.3 Students who are moving into the final year of an Integrated Master's programme

Terms and conditions

- 3.0 Alumni Discount recipients must satisfy the Eligibility Criteria and the Terms and Conditions.
- 3.1 The Alumni Discount is applied at the point of admission to the qualifying programme in the form of a reduction in tuition fees. No cash alternative will be offered. It is non-transferable. The Alumni Discount will be applied automatically, so there is no need for the alumnus to submit an application for the discount.
- 3.2 Alumni Discount recipients are required to be an alumnus of the University of Reading, or will be, at the time of entry onto the programme for which they are seeking eligibility for the discount.
- 3.3 Alumni in receipt of a partial tuition fee scholarship from an outside organisation or another University of Reading award may hold the scholarship(s) in conjunction with the Alumni Discount. We are unable to offer the Alumni Discount to anyone in receipt of a full tuition scholarship from a third party. Alumni are required to advise us if their financial situation changes and they are subsequently granted a full scholarship from another source. The University reserves the right to withdraw all or part of the Alumni Discount if the student obtains full tuition fee funding from another source.
- 3.4 Alumni in receipt of a Government or Federal Loan will be entitled to the Alumni Discount and this will not be considered as payment of fees by a third party.
- 3.5 Alumni studying on a full-time, part-time, or flexible basis are entitled to the Alumni Discount.

² This is evidenced through the student's RISIS record or the supply of degree certificate/transcript. Should a student believe themselves to be eligible for the Alumni Discount but it has not been applied they should contact pgadmissions@reading.ac.uk and provide the relevant information in support of their case. This should be done before the end of the first semester of their programme. The discount will not be applied after that point.

- 3.6 An alumnus qualifies for the Discount only once in respect of a previous period of study. However, where a person successfully completes a second period of study falling within 2.1 above, they are eligible to receive the Alumni Discount in respect of a further programme of study providing that the further programme comprises at least 120 credits. For example, a person successfully completing an undergraduate degree would be eligible to receive the Alumni Discount when embarking on a taught postgraduate programme. If the taught postgraduate programme is completed successfully, the person would then be eligible for a further discount if they embarked on a postgraduate research degree.
- 3.7 In being of receipt of a University of Reading Alumni Discount the alumnus is deemed to have agreed to the above Terms and Conditions. Any queries about the Alumni Discount should be addressed to pgadmissions@reading.ac.uk