

16-WEEK PRE-SESSIONAL ENGLISH ACCOMMODATION INSTRUCTIONS 2026

There will be two stages in organising your accommodation.

As your course starts during term time (May 2026) you will need to move rooms at the end of term (end of June 2026).

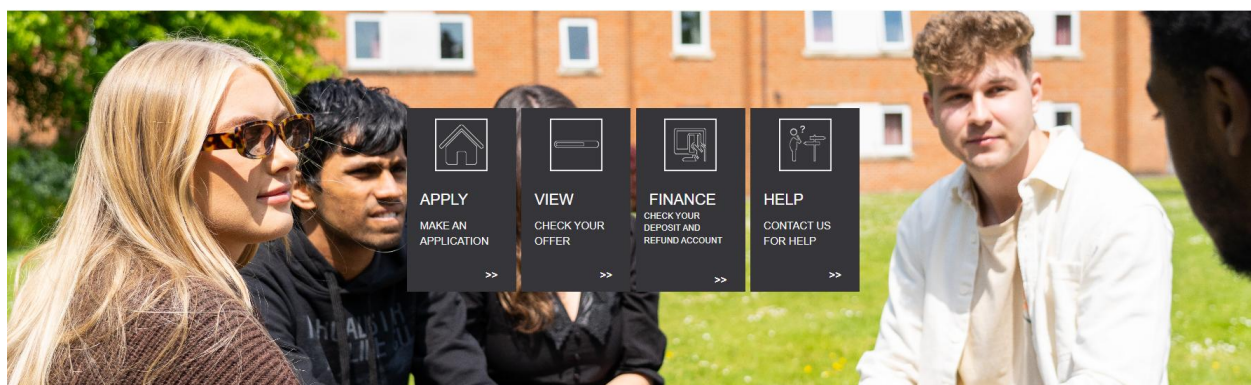
1. First, you will book your accommodation from **7 May 2026** until **25 June 2026**. You will do this yourself, following the steps below. The Accommodation Office (accommodationonline@reading.ac.uk) can help if you have questions about this application.
2. You will then move into Sherfield Hall on 25 June 2026 and stay there until 13 September 2026. **This accommodation will be booked for you.** Stay@Reading will send you a booking confirmation e-mail closer to the time. Please email stay@reading.ac.uk for any enquiries.

STEP 1

It is best to apply from a desktop or laptop computer, not a smartphone.

Log in to the [RISIS portal](#), click 'Actions' and then click 'Accommodation'.

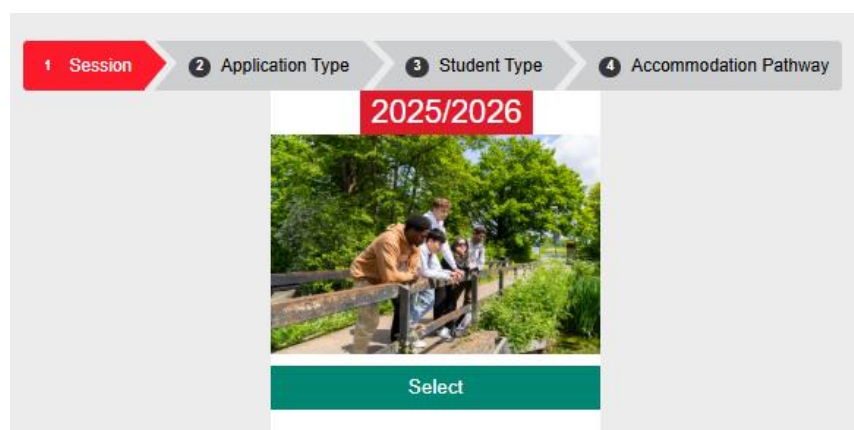
You will see this screen:



Click 'APPLY' to make an application.

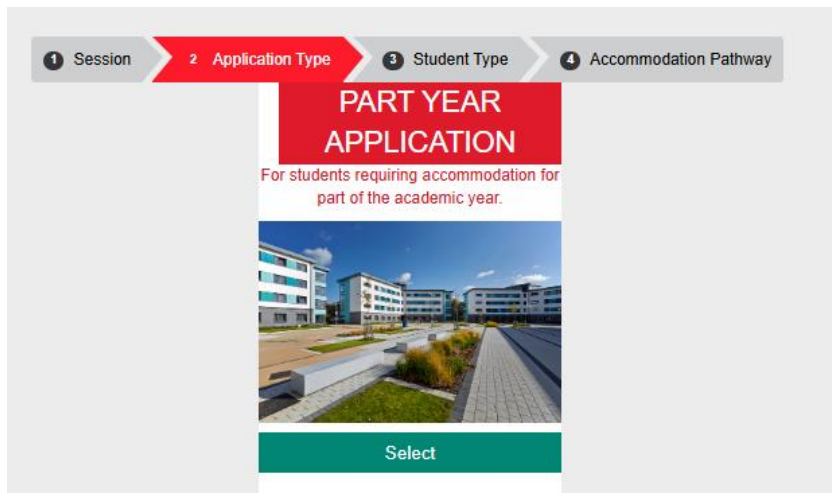
STEP 2

Pick which session (academic year) you are applying for. You will select 2025/2026.



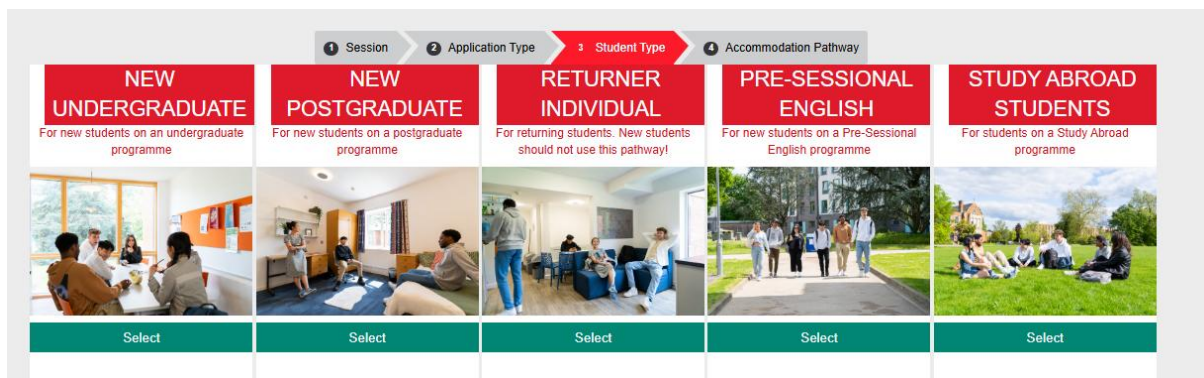
STEP 3

Next, select 'PART YEAR APPLICATION'.



STEP 4

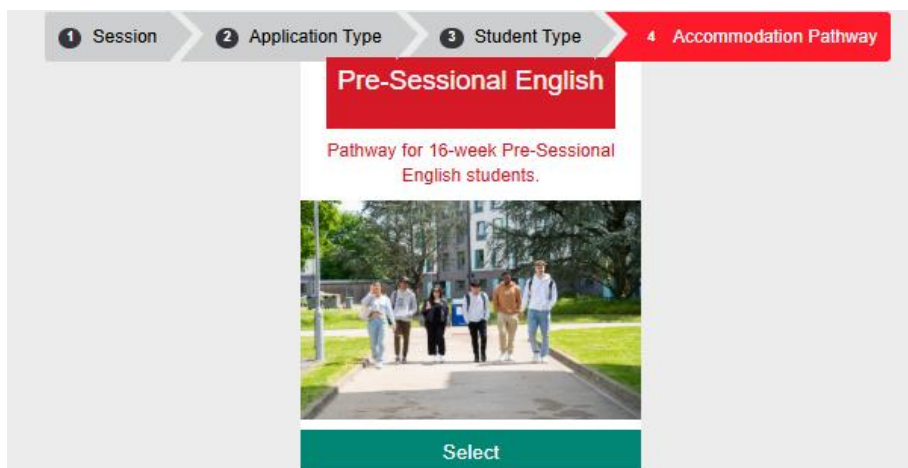
Next, select the student type.



Click on 'PRE-SESSIONAL ENGLISH'.

STEP 5

You now need to select the correct pathway. You must choose '16-week Pre-Sessional English students'.

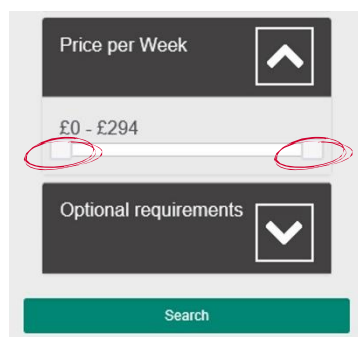


STEP 6

Now you can search the available accommodation options:

- Room type
- Catering option (if applicable)
- Price
- Specific requirements

You can search for multiple room types. You can also set the price to a minimum and maximum amount using the sliding toggles.



The image shows a search criteria form. At the top, there is a dark grey box labeled 'Price per Week' with an upward arrow icon. Below this is a white input field showing '£0 - £294', with red circles around the '0' and '294' indicating sliding toggles. Below the input field is another dark grey box labeled 'Optional requirements' with a downward arrow icon. At the bottom is a green 'Search' button.

Once you have set your criteria, press search to see available options. If you do not set any criteria, all accommodation options will show.

STEP 7

The search page will give you an overview of the hall. To find out more information or add one of the available room types to your preferences, click 'Apply'.



The image shows a search results page for 'BENYON HALL'. The header is a dark grey box with 'BENYON HALL' in white. Below the header is a description: 'Benyon Hall is a self-catered hall surrounded by trees, overlooking a large pond. The hall offers around 300 en-suite rooms a short walk from Whiteknights campus.' To the left of the text is a photo of people sitting at a table outdoors. To the right of the text are two columns of information. The first column is titled 'Room types in this Hall:' and lists three options with prices. The second column is titled 'Meal plan available with room:' and lists four meal plans with prices. Below these columns is a green 'Apply' button.

BENYON HALL

Benyon Hall is a self-catered hall surrounded by trees, overlooking a large pond. The hall offers around 300 en-suite rooms a short walk from Whiteknights campus.

Room types in this Hall:

- Premium ensuite room at £241.50 Per Week
- Ensuite room at £206.29 Per Week
- Premium Ensuite Room 51 at £235.20 Per Week

Licences available at this Hall (please note that not all room types are available on every licence):

- 25/26 Standard 40 Week (Sunday Intake)
- 25/26 Standard 51 Week (Sunday Intake)

Meal plan available with room:

- Gold Meal Plan; at £81.13 Per Week
- Platinum Meal Plan; at £106.40 Per Week
- Silver Meal Plan; at £48.30 Per Week
- Bronze Meal Plan; at £22.61 Per Week

Apply

You can then see more information about the hall, some pictures, a local map and the available room types. You can follow external links to the halls webpage and virtual tour.

Right click these links and open in a new tab. When finished close the tab and return to your application.

Please select a minimum of three preferences and a maximum of five. To add another option, click 'Add Another'.

PREFERENCES

Your selection is listed below, with your first preference shown at the top.

Please note whilst we try our hardest to meet your stated preferences, we do not guarantee we will be able to offer one of these options.

You can change your selections using the 'move higher' and 'move lower' and 'delete' buttons.

Once you have completed your selections please select 'Next'.

We suggest you choose a range of preferences that you would be happy with.

Area	Room Type	Licence Type	Start Date	End Date	Catering	Price	Total	Order Delete
Benyon Hall	Ensuite room	25/26 Standard 40 Week (Sunday Intake)	03/11/2025	28/06/2026	Bronze Meal Plan	£22.61 Per Week for Bronze Meal Plan £206.29 Per Week for Ensuite room	£7,543.18	Delete

Add Another

STEP 8

Click 'Next' once you have selected all your preferences.

PREFERENCES

Your selection is listed below, with your first preference shown at the top.

Please note whilst we try our hardest to meet your stated preferences, we do not guarantee we will be able to offer one of these options.

You can change your selections using the 'move higher' and 'move lower' and 'delete' buttons.

Once you have completed your selections please select 'Next'.

We suggest you choose a range of preferences that you would be happy with.

Area	Room Type	Licence Type	Start Date	End Date	Catering	Price	Total	Order	Delete
Benyon Hall	Ensuite room	25/26 Standard 40 Week (Sunday Intake)	03/11/2025	28/06/2026	Bronze Meal Plan	£22.61 Per Week for Bronze Meal Plan £206.29 Per Week for Ensuite room	£7,543.18	Move Lower	Delete
Bridges Hall	Premium Ensuite - Show Room	25/26 Standard 40 Week (Sunday Intake)	03/11/2025	28/06/2026	Bronze Meal Plan	£22.61 Per Week for Bronze Meal Plan £229.42 Per Week for Premium Ensuite - Show Room	£8,326.30	Move Higher Move Lower	Delete
Mackinder Hall	Premium ensuite room	25/26 Standard 40 Week (Saturday Intake)	03/11/2025	27/06/2026	Bronze Meal Plan	£22.61 Per Week for Bronze Meal Plan £241.50 Per Week for Premium ensuite room	£8,700.79	Move Higher Move Lower	Delete
Wessex Hall	Room with washbasin	25/26 Standard 40 Week (Friday Intake)	03/11/2025	26/06/2026	Bronze Meal Plan	£22.61 Per Week for Bronze Meal Plan £175.00 Per Week for Room with washbasin	£6,433.79	Move Higher Move Lower	Delete
Wantage Hall	Catered room	25/26 Standard 40 Week (Saturday Intake)	03/11/2025	27/06/2026	Platinum Meal Plan	£106.40 Per Week for Platinum Meal Plan £110.25 Per Week for Catered room	£6,346.60	Move Higher	Delete

Add Another

Next

STEP 9

Next, you can choose some of your preferences, such as a mixed or single-sex flat, or a quieter lifestyle area. Please note that these preference cannot be guaranteed.

When you scroll further down you can click the link to the Disability Advisory Service webpage. There is also a checklist where you can let us know about any disability requirements or medical conditions you may have.

MEDICAL/DISABILITY NEEDS

Please tick any of the below options that apply to you.

Please also use the "Further Notes" box below to give details of any medical conditions or disabilities that are relevant to your accommodation application, including allergies, IBS, or mental health conditions. Please be aware if you have already shared a medical requirement with the University this information will not be automatically shared with us, so it is important to share any information you feel is relevant to your accommodation. Where your disability or health condition may affect your ability to engage in studies/ live in Halls accommodation it is important to register with the [Disability Advisory Service](#) without doing so, you won't get adjustments to learning.

Assistance Animals:

If you require an assistance animal to be on campus with you, while you study, please complete our assistance animal application form: [University support and adjustments \(reading.ac.uk\)](#)

The information you provide will be handled in confidence and used to assess your needs within University Accommodation. The University will also use this information to identify whether you will require a Personal Emergency Evacuation Plan (PEEP). This is to ensure that you can leave a building safely in the event of an emergency or fire. Where required, limited information will be securely shared between the Accommodation Contract Management Office, University Partnerships Programme (who manage our Halls), Hall Wardens, Disability Advisory Services, Health and Safety services, and Security Services.

Fire Safety and Evacuation Procedures

Requirements	
01. I am a permanent wheelchair user (Please give details)	<input type="checkbox"/>
02. I am an ambulatory wheelchair user (Please give details)	<input type="checkbox"/>
03. I require a wheelchair accessible room	<input type="checkbox"/>
04. I require a wheelchair accessible kitchen	<input type="checkbox"/>
05. I require a wet room-style bathroom	<input type="checkbox"/>
06. I require a shower seat in the bathroom (please give details)	<input type="checkbox"/>

Finally, there is a free text box where you can write any other information you would like us to be aware of. When ready, click 'Next'.

FURTHER NOTES

Please use this space to tell us anything that you consider is important for us to know when we are allocating your accommodation. This could include more detail around your medical condition or disability and any specific requirements you have; a preference for an alcohol free environment; the possibility of living near a friend (please provide their full name and applicant ID number) or anything else that is important to you.

Please note that a comment left here does not guarantee that your request will be met. We will disregard comments that are in breach of the University Equality policy.

Back
Next

STEP 10

Before submitting your application you are given an overview of the details and a link to the booking terms and conditions. You **MUST** read the terms and conditions before submitting your application.

APPLICATION DETAILS

Below is a summary of your application. If you wish to complete the application please press 'Submit' at the bottom of the page.

Application ref 207420
Session 2025/2026
Pathway New Undergraduate
Application Date 03/11/2025
Current State **Application not submitted**
Application Type New undergraduate
Group Reference
Flatmate Preference Prefer Mixed Sex

ACCOMMODATION PREFERENCES

[Edit Accommodation Preferences](#)

These are the preferences you chose. We will use this list to allocate you to a suitable room. Please remember that our guarantee of accommodation, if applicable to you, does not extend to any specific hall, room type or contract length.

Priority	Hall	Room Type	Licence Type	Catering option	Start Date	End Date	Price	Total
1	Benyon Hall	Ensuite room	25/26 Standard 40 Week (Sunday Intake)	Bronze Meal Plan	03/11/2025	28/06/2026	£22.61 per week for Bronze Meal Plan £206.29 per week for Ensuite room	£7,543.18
2	Bridges Hall	Premium Ensuite - Show Room	25/26 Standard 40 Week (Sunday Intake)	Bronze Meal Plan	03/11/2025	28/06/2026	£22.61 per week for Bronze Meal Plan £229.42 per week for Premium Ensuite - Show Room	£8,326.30
3	Mackinder Hall	Premium ensuite room	25/26 Standard 40 Week (Saturday Intake)	Bronze Meal Plan	03/11/2025	27/06/2026	£22.61 per week for Bronze Meal Plan £241.50 per week for Premium ensuite room	£8,700.79
		Room with	25/26 Standard 40 Week	Bronze Meal			£22.61 per week for Bronze Meal Plan	

Once you have clicked 'Submit' you are asked to tick the box to confirm you have read the terms and conditions.

You will see an 'Application Submitted' notification on screen and receive an email to confirm your application has been received.

APPLICATION SUBMITTED

Accommodation (AO team) Test, your application for accommodation has been submitted successfully.

You must add accommodationonline@reading.ac.uk to your email provider's trusted/safe senders or contacts list. This is particularly important if you have a Gmail, Hotmail, Outlook or Live email address.

You will be contacted via email when there is an update to your application, but please ensure you have added our email address to your safe senders list, and that you are checking your emails regularly, including your junk folder. Emails from our accommodation system often get sent into junk mail folders or bounce back if our email address is not marked as safe in your email account.

You must also check the accommodation portal regularly to ensure you see any offer that is made to you. If you do not accept your offer in time, we may not be able to make you another one.

You will receive a confirmation email to say your application has been successfully submitted; please check your account now to find it and mark it as from a safe sender.

Please click [here](#) to return to the dashboard to review your applications.

WHAT HAPPENS NEXT?

Normally you will receive an update from the Accommodation Office within 15 days of making your accommodation application. They will contact you via email with details of your allocated accommodation. Please note that we cannot guarantee you your first choice of accommodation.

To ensure you do not miss any emails relating to accommodation, please add accommodationonline@reading.ac.uk to your safe sender list.