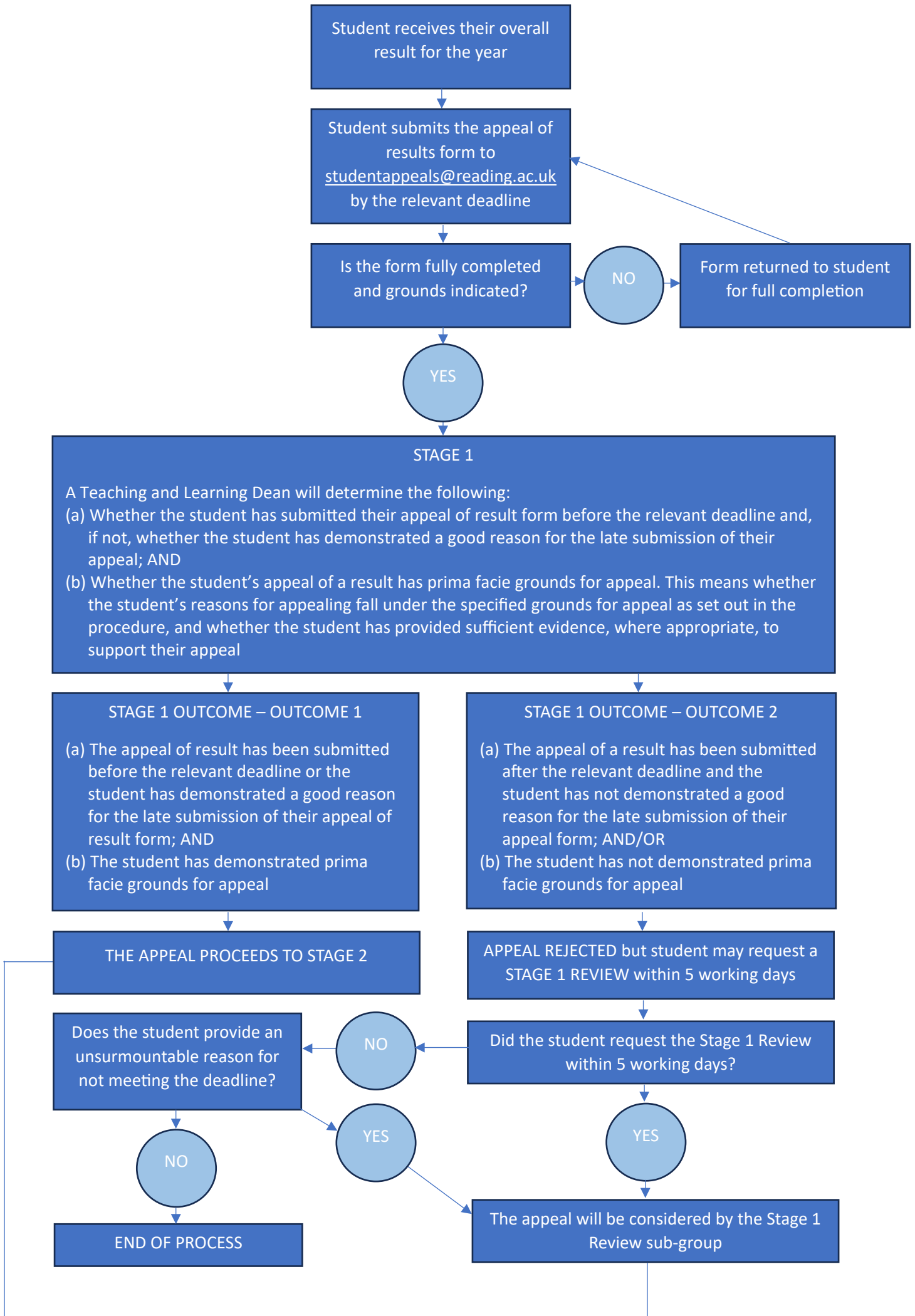


FLOW CHART OF THE PROCEDURE



STAGE 1 REVIEW

- If the Teaching and Learning Dean decided that the appeal was submitted after the relevant deadline without good reason AND the student has not demonstrated prima facie grounds for appeal, this outcome shall be overturned if the sub-group decide that the student has demonstrated a good reason for the late submission of their appeal of result form AND the student has demonstrated prima facie grounds for appeal
- If the student submitted their appeal of result form before the relevant deadline, but the Teaching and Learning Dean decided that the student had not demonstrated prima facie grounds for appeal, this outcome shall be overturned if the sub-group decide that the student has demonstrated prima facie grounds for appeal
- If the student submitted their appeal of a result form after the relevant deadline but the Teaching and Learning Dean determined that the appeal had prima facie grounds for appeal, the appeal shall proceed to Stage 2 if the sub-group decide that the student has demonstrated a good reason for the late submission of their appeal of result form. In this instance, the sub-group shall not decide that the appeal does not have prima facie grounds

Does the student meet the requirements for the Stage 1 decision to be overturned?

YES

NO

THE APPEAL PROCEEDS TO STAGE 2

END OF THE PROCESS

STAGE 2

The student is invited to attend a hearing at the Senate Standing Committee on Examination Results. The student's appeal of result form is sent to the School Director of Teaching and Learning, or their representative, who shall provide a written response which shall be shared with the student in advance of the hearing

STAGE 2 – OUTCOME 1

The Standing Committee on Examination Results upholds the appeal and issues a recommendation to vary the result. The recommendation must be endorsed by External Examiner(s) and reported to Senate

Does the EE endorse the recommendation to vary the result?

YES

NO

Senate will approve the change of result

The Minutes of the hearing and the response from the EE shall be referred to Senate for resolution

STAGE 2 – OUTCOME 2

The Standing Committee on Examination Results does not uphold the appeal and the student's result will stand

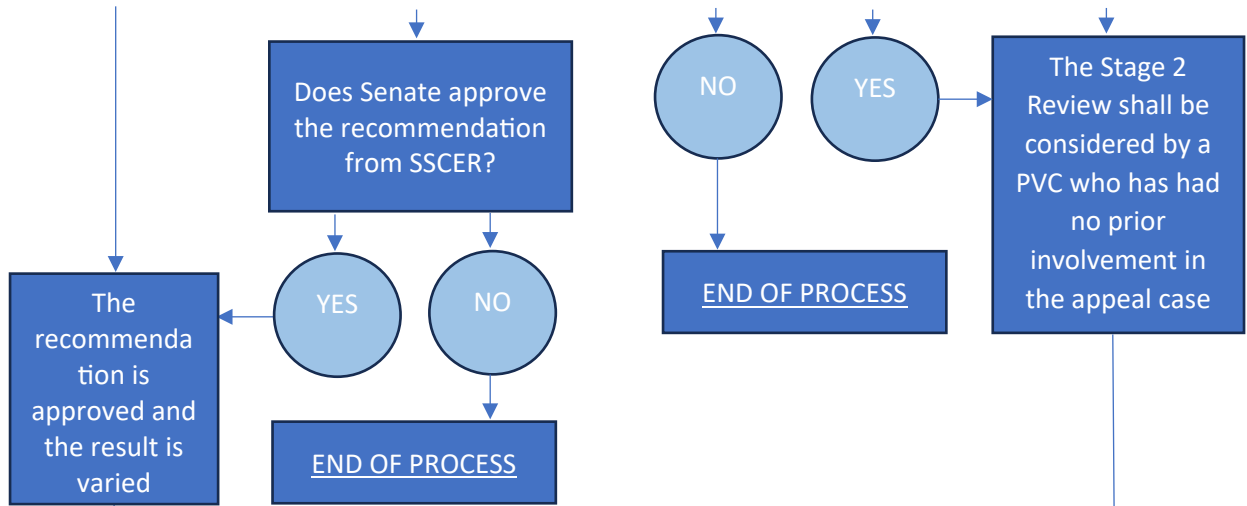
The student may request a Stage 2 Review within 5 working days

Did the student request a Stage 2 Review within 5 working days?

NO

YES

Does the student provide an insurmountable reason for lateness



STAGE 2 REVIEW

The Stage 2 review will not consider issues afresh or conduct further investigation. The student is only permitted to request a review of the Stage 2 outcome under one or more of the following grounds:

- (a) If there has been a procedural irregularity in the process;
- (b) If the decision was manifestly perverse;
- (c) If the student provides any new material evidence which the student was unable to provide for valid reasons earlier in the process

STAGE 2 REVIEW – OUTCOME 1

Upon review of the appeal, the PVC decides:

- (i) There **has** been a procedural irregularity;
- AND/ OR
- (ii) The decision **was** manifestly perverse;
- AND/ OR
- (iii) The student **provides new and relevant material evidence** which they had been unable to provide for valid reasons earlier on in the process

The appeal shall be re-heard at the Standing Committee on Examination Results with panel members who have not had any previous involvement in the appeal case

STAGE 2 REVIEW – OUTCOME 2

Upon review of the appeal, the PVC decides:

- (i) There was **no** procedural irregularity;
- AND
- (ii) The decision was **not** manifestly perverse; AND
- (iii) The student **has not** provided any valid reason for not providing any new material earlier in the process.

END OF THE PROCESS